

TRINITY PARENT HANDBOOK 2021-2022



Blessed is the man who remains
STEADFAST UNDER TRIAL
for when he has stood the test he will receive the
CROWN OF LIFE
Trinity Lutheran - 2021 - James 1:12

**Trinity Lutheran Church
Springfield, Missouri**

MIDWEEK FACULTY & STAFF

Superintendent ----- Jody Hackley

Midweek School

Kindergarten Teacher-----Laura Troxel
 Good News Crew Teacher-----Monthly Rotating Volunteers
 (First and Second Grade)
 Third Grade Teacher----- Paul and Shelly Hambrick
 Fourth Grade Teacher----- Jeff Winter
 Fifth Grade ----- Patrice Winter
 Sixth Grade ----- Deaconess Angie Reitmeier
 Seventh and Eighth Grade ----- Rev. Nick Hagerman

Adult Midweek Classes

Adult Bible Class Facilitator ----- Hannah Knehans – Director
 of Family Life Ministry
 Deep End Class Facilitator ----- TBD

Midweek Music Ministry

Director of Music Ministry ----- Dr. Grace St. Pierre
 Adult Choir ----- Dr. Grace St. Pierre
 Mary Ann Dorris: Accompanist
 Bell Choir Director ----- Michael Payne
 Kids of the Kingdom Choir ----- Josh Gose: Director
 (Third-Sixth Grade) Shannon Crosby: Accompanist
 Trinity Youth ALIVE Ensemble- Dr. Grace St. Pierre
 (Seventh-Twelfth Grade) and Josh Gose

Age Based Groups

Mighty Missionary Leaders ----- Josh and Becky Sexton
 Junior High Youth Leaders ----- Adam and Maddy Breshears

MIDWEEK SCHOOL SCHEDULE

DATE	SESSION	HOLIDAY – EVENT – SERVICE
September 1	Session 1	Opening Night – F.L.E.A.
September 8	Session 2	
September 15	Session 3	
September 22	Session 4	
September 29	Session 5	
October 6	Session 6	
October 13	Session 7	
October 20	Session 8	
October 27	<i>No Midweek School</i>	Halloween Trunk-or-Treat
November 3	Session 9	
November 10	Session 10	
November 17	Session 11	
November 24	<i>No Midweek School</i>	<i>Thanksgiving Break</i> Services at Noon & 7:00 p.m.
December 1	Session 12	Advent 1 – Service at 7:00 p.m.
December 8	Session 13	Advent 2 – Service at 7:00 p.m.
December 15	Session 14	Advent 3 – Service at 7:00 p.m.
December 22	<i>No Midweek School</i>	<i>Christmas Break</i>
December 29	<i>No Midweek School</i>	<i>Christmas Break</i>
January 5	Session 15	Epiphany – Service at 7:00 p.m.
January 12	Session 16	
January 19	Session 17	
January 26	Session 18	
February 2	Session 19	
February 9	Session 20	
February 16	Session 21	
February 23	Session 22	
March 2	Session 23	Ash Wednesday – Service at 7:00 p.m.
March 9	Session 24	Lent 1 – 7:00 p.m.
March 16	<i>No Midweek School</i>	<i>Spring Break</i> Lent 2 – Services at Noon & 7:00 p.m.
March 23	Session 25	Lent 3 – Service at 7:00 p.m.
March 30	Session 26	Lent 4 – Service at 7:00 p.m.
April 6	Closing Party	Lent 5 – Service at 7:00 p.m.

CONFIRMATION & HOLY WEEK

DATE	DAY	HOLIDAY – EVENT – SERVICE
March 27	Sunday	PUBLIC TESTIMONY OF CONFIRMANDS
April 3	Sunday	RITE OF CONFIRMATION at 11:00 a.m. Service - Congregational Dinner following
April 10	Sunday	PALM SUNDAY
April 14	Thursday	MAUNDY THURSDAY - Divine Service at 7:00 p.m.
April 15	Friday	GOOD FRIDAY - Tenebrae Service at 7:00 p.m.
April 16	Saturday	FAMILY EASTER EVENT at 10:00 a.m.
April 17	Sunday	EASTER SUNDAY - Service Times TBD - Easter Breakfast

TRINITY FAMILY NIGHT

*All Trinity members and their friends are invited!
(This is also a Trinity Outreach Night)*

Weekly Wednesday Evening Schedules*

5:00 p.m. ----- Dinner Served (Suggested Donation: \$3 per person)

Note: Everyone is invited to come for food and fellowship! Please consider a freewill donation that will allow a college student or visitor to eat their meal for free. Thank you!

Childcare (Birth – Pre-K)

6:00-7:30 p.m. ----- Mark Schultz Ministry Center Nursery and the Gym

Important Note: During dinner, parents are asked to supervise their young children either in the gym or on the playground. Starting at 6:00 p.m. parents may sign their children into the Midweek Nursery with the childcare providers. Please do not leave your children unattended.

Children and Youth Schedule

5:30-6:00 p.m. ----- Trinity Youth ALIVE Choir—Koerber Room

6:00-7:30 p.m. ----- 7th & 8th Grade Catechism Classes—Woker Room

6:00-6:30 p.m. ----- Kids of the Kingdom Choir—Koerber Room

Note for parents: This is an important part of our 3rd-6th grade curriculum; all students are asked to attend. Please plan on arriving promptly at 6:00 so that your children can participate. Those who “skip” to hang out in the Youth Center will be directed to this session.

6:30-7:30 p.m. ----- Kindergarten Class—Mark Schultz Ministry Center: Room 8

6:30-7:30 p.m. ----- Good News Crew (1st and 2nd grade)—Mark Schultz Ministry Center: Room 6

6:35-7:30 p.m. ----- 3rd-6th Grade Catechism Classes—Mark Schultz Ministry Center

Adult Schedule

5:30-6:30 p.m. ----- Bell Choir—Choir Loft (5:30-5:40 p.m. Set up time)

6:30-7:30 p.m. ----- Trinity Choir—Trinity Family Center Foyer

6:30-7:30 p.m. ----- Adult Bible Studies—Trinity Family Room/Youth Room

***Lent & Advent Season Alternate Schedules**

5:00 p.m. ----- Dinner Served (Suggested Donation: \$3 per person)

Note: Everyone is invited to come for food and fellowship! Please consider a freewill donation that will allow a college student or visitor to eat their meal for free. Thank you!

Childcare (Birth – Pre-K)

6:00-6:50 p.m. ----- Mark Schultz Ministry Center Nursery and the Gym

Important Note: During dinner, parents are asked to supervise their young children either in the gym or on the playground. Starting at 6:00 p.m. parents may sign their children into the Midweek Nursery with the childcare providers. Please do not leave your children unattended.

Alternate Children & Youth Schedule

5:30-6:00 p.m. ----- Trinity Youth ALIVE Choir—Koerber Room

6:00-7:30 p.m. ----- 7th & 8th Grade Catechism Classes—Woker Room

5:45-6:15 p.m. ----- Kids of the Kingdom Choir—Koerber Room

Note for parents: This is an important part of our 3rd-6th grade curriculum; all students are asked to attend. Please plan on arriving promptly at 6:00 p.m. so that your children can participate. Those who “skip” to hang out in the Youth Center will be directed to this session.

6:00-6:50 p.m. ----- Kindergarten Class—Mark Schultz Ministry Center: Room 8

6:00-6:50 p.m. ----- Good News Crew (1st and 2nd grade)—Mark Schultz Ministry Center: Room 6

6:20-6:50 p.m. ----- 3rd-6th Grade Catechism Classes—Mark Schultz Ministry Center

Alternate Adult Schedule

5:30-6:00 p.m. ----- Bell Choir—Choir Loft

6:00-6:50 p.m. ----- Trinity Choir—Trinity Family Center Foyer

6:00-6:50 p.m. ----- Adult Bible Studies—Trinity Family Room/Youth Room

Lent and Advent Services

Noon & 7:00 p.m. --- Families are encouraged to attend Wednesday services together!

IMPORTANT NOTES FOR PARENTS

1) Weekly attendance at Midweek classes and services, as well as Sunday morning Divine Services and Sunday School, is expected of all Midweek students. Attendance for each student will be monitored, and if a significant number of Sundays and/or Wednesdays are missed, you will be contacted by your child's teacher, the Midweek Superintendent, or the Pastor(s).

Participation in these important events in the life of the Church is critical to Christian children and adults, so we will be making Sunday and Wednesday attendance a special point of emphasis.

2) Prior to the beginning of classes at 6:00 p.m., parents are asked to supervise their children in the gym and on the playground. Our childcare providers do not begin working until 6:00, so they will not be supervising the children before that time. We also ask, because of safety concerns, that parents not allow their children to enter the Mark Schultz Ministry Center during the dinner hour.

3) Classes will begin promptly at 6:00 p.m. and end promptly at 7:30 p.m. If you are not able to arrive at the Trinity campus before 6:00 p.m., please let our Midweek Superintendent know that your child is going to be regularly arriving at a later time. Also, please try your best to pick your child up from class right when it ends at 7:30 p.m. out of respect for our teachers and their time.

4) After classes are over, children will be dismissed to the Trinity Family Center foyer to be picked up by their parents or guardians. The door to the gym will be locked for safety reasons after dinner has concluded. Please keep in mind that there will be a significant amount of pedestrian traffic in front of the foyer door as the children are leaving.

5) If an adult not named on your child's Student Information Form will be picking him/her up from class at any point, we ask that you would personally let us know ahead of time. We have instituted this policy out of concern for your children's safety, so please take it seriously.

6) All students every Wednesday night should bring their Bible, Catechism, curriculum folder, and a writing utensil to class.

7) The use of cell phones is NOT permitted in the classroom. We want our students to be able to learn in a distraction-free environment, and cell phone usage often diverts their attention from their instructors. We understand that many people now read their Bibles on mobile devices; however, a goal of our catechetical instruction is for our students to gain familiarity with their hard-copy Bibles and Catechisms and learn how to use them properly. As such, we would ask that you only allow your child to use a cell phone in an emergency situation, or if you need to talk to your child, you can come to his or her classroom in person.

8) If repeated disciplinary problems arise with a student in the classroom, **the student may be temporarily removed from the class** and sent to the Midweek Superintendent for a conversation about the issue. If the problem still does not cease, then parents will be contacted and may be asked to accompany their children to class every Wednesday. We want to provide a peaceful classroom environment for our students and teachers, and we ask that parents do everything they can to help their children behave appropriately.

9) For the 3rd-6th grade classes, the Kids of the Kingdom Choir is a vital part of our curriculum. This session is not an optional part of the evening's schedule. All students, 3rd-6th grades, must attend both music education and catechism class to participate in our Midweek program.

10) Childcare services are available for younger children from 6:00-7:30 p.m. for parents who are helping with clean-up from dinner or are participating in a choir or adult Bible class. *Parents are asked to sign their children in and out with the childcare providers every Wednesday night.* Parents are also asked to give the childcare providers their contact information and expected location during Midweek, so they may be contacted in case of emergency.

11) During Advent and Lenten seasons, classes will walk over to the church sanctuary together. If parents wish to pick up their children beforehand, they may do so in the Trinity Family Center foyer at 6:50 pm. If a student's parents are not in the foyer at this time, their children will walk over to the sanctuary with the rest of the class, where they may be picked up in the narthex. Parents, please comply with this policy, as it is an important security precaution.

Midweek Snow/Bad Weather Policy

All Wednesday night activities and events are automatically cancelled in the event that the Springfield Public Schools are closed on that Wednesday due to inclement weather.

In the event of bad weather developments in the afternoon or early evening, families are encouraged to exercise caution and to put safe travel first in any decision to drive to the Trinity campus or not. We will attempt to have someone from the Trinity office answer your phone calls to us at **417-866-5878**, send out an e-mail, or make an announcement on Trinity's website (**www.trinity-springfield.org**). We will also attempt to have someone on campus if events are cancelled, so that you would know immediately upon your arrival and could return home before the weather worsens. Our staff and faculty cannot be responsible for giving rides home to students.

In the event inclement weather develops after we have begun classes and activities, we may shorten these sessions. Attempts will be made to contact parents to come as soon as possible. Someone will remain on campus until every student has been picked up, but please be mindful of our faculty and staff.

COVID-19 Policies

The ongoing COVID-19 pandemic creates a number of challenges for our entire ministry at Trinity, Midweek School being no exception. Because of concerns about spreading the virus and potentially introducing it to our congregation, the following precautions will be taken:

- 1) All students who experience any symptoms consistent with COVID-19** (especially fever, dry cough, and shortness of breath) are asked not to attend Midweek classes, and any other students or parents in their immediate family **are asked to remain at home as well until symptoms subside.** If anyone in the family tests positive for COVID-19, the family is asked to remain at home throughout the duration of the illness.
- 2) All Midweek students, teachers, and parents are encouraged, but not required, to wear a mask when attending Midweek events.**
- 3) All Midweek participants are encouraged to practice good hand hygiene habits.** Hand sanitizer will be made available in every classroom.
- 4) If Springfield Public Schools as a whole close, our Midweek program will automatically close as well.** If any student attends a class or a school that closes as a result of a localized outbreak, that student and his or her family is asked to **follow whatever protocols are given to them by their school.**
- 5) Options for at-home learning will be made available** for students and families who are uncomfortable participating in our in-person Midweek classes. Curriculum will be sent home to those families, and parents are encouraged to lead their children through it. Virtual options can also be made available for families who are interested.

SCHEDULE OF IMPORTANT EVENTS

(This Schedule is Subject to Change*)

DATE	DAY / TIME	HOLIDAY – EVENT – SERVICE
August 29	Sunday – 9:30 a.m.	Christian Education Sunday Sunday School Rally
September 1	Wednesday – 6:00 p.m.	Midweek School Opening Night – F.L.E.A.
October 17	Sunday – 12:30 p.m.	The Church Year & The Sanctuary – F.L.E.A.
October 27	Wednesday – 6:00 p.m.	Halloween Trunk-or-Treat
November 5-7	Friday – Sunday	Sr. High District Youth Gathering – Cross Pointe Retreat Center in Rocky Mount, MO
November 12-14	Friday – Sunday	Jr. High Confirmation Retreat – Heit's Point Lutheran Camp in Lincoln, MO
November 21	Sunday	9:30 a.m. – Congregational Meeting 12:30 p.m. – Cong. Thanksgiving Dinner
December 12	Sunday – Time TBD	Adult Choir/Bell Choir Christmas Program
December 19	Saturday – Time TBD	Children's Christmas Program
January 9	Sunday – 9:30 a.m.	The Baptism of our Lord – F.L.E.A.
February	TBD	F.L.E.A.
March 14-18	<i>Monday – Friday</i>	<i>Springfield Public Schools Spring Break</i>
March 27	Sunday – 9:45 a.m.	Public Testimony of Confirmands
April 3	The 5 th Sunday in Lent	11:00 a.m. Service – Rite of Confirmation 12:30 p.m. – Confirmation Dinner
April 10-17	Sunday – Sunday	Holy Week (See Holy Week Schedule)
May 8	Sunday – 9:30 a.m.	Mother's Day Brunch/Program
May 15	Sunday – 9:30 a.m.	High School Graduates Breakfast/Program
May 22	Sunday – 9:30 a.m.	Congregational Meeting
June 1-4	Wednesday – Saturday	Mighty Missionary Camp – Camp Wakonda in Ash Grove, MO
June 20 – July 5	Monday – Tuesday	Martin's Fireworks Stand Open
July 9-13	Saturday – Wednesday	LCMS National Youth Gathering – Houston, TX
July 18-22	Monday – Friday	Vacation Bible School

**This schedule is subject to change depending on developments with the COVID-19 pandemic. Changes may be last minute if they occur. We appreciate everyone's patience and kindness as we all seek to do what is best for the spiritual and physical health of our members! Thank you.*