

# TRINITY PARENT HANDBOOK 2022-2023



TELL THE NEXT  
**GENERATION**  
PSALM 78:6-7

**Trinity Lutheran Church**

# Springfield, Missouri



# MIDWEEK FACULTY & STAFF

Superintendent ----- Jody Hackley

## Midweek School

Kindergarten Teacher-----Laura Troxel  
 Good News Crew Teacher-----Monthly Rotating Volunteers  
 (First and Second Grade)  
 Third Grade Teacher-----Paul and Shelly Hambrick  
 Fourth Grade Teacher----- Jeff Winter  
 Fifth Grade ----- Patrice Winter  
 Sixth Grade ----- Deaconess Angie Reitmeier  
 Seventh Grade ----- Vicar Sam Aizenberg  
 Eighth Grade ----- Rev. Nick Hagerman

## Adult Midweek Classes

Adult Bible Class Facilitators ----- Hannah Knehans – Director  
 of Family Life Ministry  
 Jody Hackley

## Midweek Music Ministry

Director of Music Ministry ----- Dr. Grace St. Pierre  
 Adult Choir ----- Dr. Grace St. Pierre  
 Accompanist: TBA  
 Bell Choir Director ----- TBA  
 Kids of the Kingdom Choir ----- Director: Josh Gose  
 (Third-Sixth Grade) Accompanist: Shannon Crosby  
 Trinity Youth ALIVE Ensemble- Dr. Grace St. Pierre  
 (Seventh-Twelfth Grade) and Josh Gose

## Age Based Groups

Mighty Missionary Leaders ----- Josh and Becky Sexton  
 Junior High Youth Leaders ----- Adam and Maddy Breshears



# MIDWEEK SCHOOL SCHEDULE

DATE	SESSION	HOLIDAY – EVENT – SERVICE
<b>August 24</b>	Session 1	Opening Night – F.L.E.A.
<b>August 31</b>	Session 2	
<b>September 7</b>	Session 3	Fire Drill – 7:25 pm
<b>September 14</b>	Session 4	
<b>September 21</b>	Session 5	
<b>September 28</b>	Session 6	
<b>October 5</b>	Session 7	
<b>October 12</b>	Session 8	
<b>October 19</b>	Session 9	
<b>October 26</b>	<i>No Midweek School</i>	Halloween Trunk-or-Treat
<b>November 2</b>	Session 10	
<b>November 9</b>	Session 11	
<b>November 16</b>	Session 12	
<b>November 23</b>	<i>No Midweek School</i>	<i>Thanksgiving Break</i> Services at Noon & 7:00 p.m.
<b>November 30</b>	Session 13	Advent 1 – Service at 7:00 p.m.
<b>December 7</b>	Session 14	Advent 2 – Service at 7:00 p.m.
<b>December 14</b>	Session 15	Advent 3 – Service at 7:00 p.m.
<b>December 21</b>	<i>No Midweek School</i>	<i>Christmas Break</i>
<b>December 28</b>	<i>No Midweek School</i>	<i>Christmas Break</i>
<b>January 4</b>	Session 16	Epiphany – Service at 7:00 p.m.
<b>January 11</b>	Session 17	
<b>January 18</b>	Session 18	
<b>January 25</b>	Session 19	
<b>February 1</b>	Session 20	
<b>February 8</b>	Session 21	
<b>February 15</b>	Session 22	
<b>February 22</b>	Session 23	Ash Wednesday – Service at 7:00 p.m.
<b>March 1</b>	Session 24	Lent 1 – 7:00 p.m.
<b>March 8</b>	Session 25	Lent 2 – 7:00 p.m.
<b>March 15</b>	<i>No Midweek School</i>	<i>Spring Break</i> Lent 3 – Services at Noon & 7:00 p.m.
<b>March 22</b>	Session 26	Lent 4 – Service at 7:00 p.m.
<b>March 29</b>	Closing Party	Lent 5 – Service at 7:00 p.m.

# CONFIRMATION & HOLY WEEK

DATE	DAY	HOLIDAY – EVENT – SERVICE
<b>March 19</b>	Sunday	PUBLIC TESTIMONY OF CONFIRMANDS
<b>March 26</b>	Sunday	RITE OF CONFIRMATION at 11:00 a.m. Service - Congregational Dinner following
<b>April 2</b>	Sunday	PALM SUNDAY
<b>April 6</b>	Thursday	MAUNDY THURSDAY - Divine Service at 7:00 p.m.
<b>April 7</b>	Friday	GOOD FRIDAY - Tenebrae Service at 7:00 p.m.
<b>April 8</b>	Saturday	FAMILY EASTER EVENT at 10:00 a.m.
<b>April 9</b>	Sunday	EASTER SUNDAY - Service Times TBD - Easter Breakfast

# TRINITY FAMILY NIGHT

*All Trinity members and their friends are invited!  
(This is also a Trinity Outreach Night)*

## Weekly Wednesday Evening Schedules\*

**5:00 p.m.** ----- Dinner Served (Suggested Donation: \$3 per person)

**Note:** Everyone is invited to come for food and fellowship! Please consider a freewill donation that will allow a college student or visitor to eat their meal for free. Thank you! A group meal prayer will be offered at 5:20 p.m.

### Childcare (Birth – Pre-K)

**6:00-7:30 p.m.** ----- Mark Schultz Ministry Center Nursery and the Gym

**Important Note:** During dinner, parents are asked to supervise their young children either in the gym or on the playground. Starting at 6:00 p.m. parents may sign their children into the Midweek Nursery with the childcare providers. Please do not leave your children unattended.

### Children and Youth Schedule

**5:30-6:00 p.m.** ----- Trinity Youth ALIVE Choir—Room 2

**6:00-7:30 p.m.** ----- 7<sup>th</sup> Grade Catechism Class—Room 9  
8<sup>th</sup> Grade Catechism Class—Woker Room

**6:00-6:30 p.m.** ----- Kids of the Kingdom Choir—Music Room

**Note for parents:** This is an important part of our 3rd-6th grade curriculum; all students are asked to attend. Please plan on arriving promptly at 6:00 so that your children can participate. Those who “skip” to hang out in the Youth Center will be directed to this session.

**6:30-7:30 p.m.** ----- Kindergarten Class—Mark Schultz Ministry Center: Room 8

**6:30-7:30 p.m.** ----- Good News Crew (1<sup>st</sup> and 2<sup>nd</sup> grade)—Mark Schultz Ministry Center: Room 6

**6:35-7:30 p.m.** ----- 3<sup>rd</sup>-6<sup>th</sup> Grade Catechism Classes—Mark Schultz Ministry Center

### Adult Schedule

**5:30-6:30 p.m.** ----- Bell Choir—Choir Loft (5:30-5:40 p.m. Set up time)

**6:30-7:30 p.m.** ----- Trinity Choir—Room 2

**6:30-7:30 p.m.** ----- Adult Bible Studies—Trinity Family Room/Youth Room



## **\*Lent & Advent Season Alternate Schedules**

**5:00 p.m.** -----Dinner Served (Suggested Donation: \$3 per person)

**Note:** Everyone is invited to come for food and fellowship! Please consider a freewill donation that will allow a college student or visitor to eat their meal for free. Thank you! A group meal prayer will be offered at 5:20 p.m.

### **Childcare (Birth – Pre-K)**

**6:00-6:50 p.m.** ----- Mark Schultz Ministry Center Nursery and the Gym

**Important Note:** During dinner, parents are asked to supervise their young children either in the gym or on the playground. Starting at 6:00 p.m. parents may sign their children into the Midweek Nursery with the childcare providers. Please do not leave your children unattended.

### **Alternate Children & Youth Schedule**

**5:30-6:00 p.m.** ----- Trinity Youth ALIVE Choir—Room 2

**6:00-6:50 p.m.** ----- 7<sup>th</sup> Grade Catechism Class—Room 9  
8<sup>th</sup> Grade Catechism Class—Woker Room

**5:45-6:15 p.m.** ----- Kids of the Kingdom Choir—Music Room

**Note for parents:** This is an important part of our 3rd-6th grade curriculum; all students are asked to attend. Please plan on arriving promptly at 6:00 p.m. so that your children can participate. Those who “skip” to hang out in the Youth Center will be directed to this session.

**6:00-6:50 p.m.** ----- Kindergarten Class—Mark Schultz Ministry Center: Room 8

**6:00-6:50 p.m.** ----- Good News Crew (1<sup>st</sup> and 2<sup>nd</sup> grade)—Mark Schultz Ministry Center: Room 6

**6:20-6:50 p.m.** ----- 3<sup>rd</sup>-6<sup>th</sup> Grade Catechism Classes—Mark Schultz Ministry Center

### **Alternate Adult Schedule**

**5:30-6:00 p.m.** ----- Bell Choir—Choir Loft

**6:00-6:50 p.m.** ----- Trinity Choir—Room 2

**6:00-6:50 p.m.** ----- Adult Bible Studies—Trinity Family Room/Youth Room

### **Lent and Advent Services**

**Noon & 7:00 p.m.** --- Families are encouraged to attend Wednesday services together!

## IMPORTANT NOTES FOR PARENTS

**1) Weekly attendance at Midweek classes and services, as well as Sunday morning Divine Services and Sunday School, is expected of all Midweek students.** Attendance for each student will be monitored, and if a significant number of Sundays and/or Wednesdays are missed, you will be contacted by your child's teacher, the Midweek Superintendent, or the Pastor(s).

Participation in these important events in the life of the Church is critical to Christian children and adults, so we will be making Sunday and Wednesday attendance a special point of emphasis.

**2) Prior to the beginning of classes at 6:00 p.m., parents are asked to supervise their children in the gym and on the playground.** Our childcare providers do not begin working until 6:00, so they will not be supervising the children before that time. We also ask, because of safety concerns, that parents not allow their children to enter the Mark Schultz Ministry Center during the dinner hour.

**3) Classes will begin promptly at 6:00 p.m. and end promptly at 7:30 p.m.** If you are not able to arrive at the Trinity campus before 6:00 p.m., please let our Midweek Superintendent know that your child is going to be regularly arriving at a later time. Also, please try your best to pick your child up from class right when it ends at 7:30 p.m. out of respect for our teachers and their time.

**4) After classes are over, children will be dismissed to the Trinity Family Center foyer to be picked up** by their parents or guardians. The door to the gym will be locked for safety reasons after dinner has concluded. Please keep in mind that there will be a significant amount of pedestrian traffic in front of the foyer door as the children are leaving.

**5) If an adult not named on your child's Student Information Form will be picking him/her up from class at any point, we ask that you would personally let us know ahead of time.** We have instituted this policy out of concern for your children's safety, so please take it seriously.

**6) All students every Wednesday night should bring their Bible, Catechism, curriculum folder, and a writing utensil to class.**

**7) The use of cell phones is NOT permitted in the classroom.** We want our students to be able to learn in a distraction-free environment, and cell phone usage often diverts their attention from their instructors. We understand that many people now read their Bibles on mobile devices; however, a goal of our catechetical instruction is for our students to gain familiarity with their hard-copy Bibles and Catechisms and learn how to use them properly. As such, we would ask that you only allow your child to use a cell phone in an emergency situation, or if you need to talk to your child, you can come to his or her classroom in person.

**8) If repeated disciplinary problems arise** with a student in the classroom, **the student may be temporarily removed from the class** and sent to the Midweek Superintendent for a conversation about the issue. If the problem still does not cease, then parents will be contacted and may be asked to accompany their children to class every Wednesday. We want to provide a peaceful classroom environment for our students and teachers, and we ask that parents do everything they can to help their children behave appropriately.

**9) For the 3<sup>rd</sup>-6<sup>th</sup> grade classes, the Kids of the Kingdom Choir is a vital part of our curriculum.** This session is not an optional part of the evening's schedule. All students, 3<sup>rd</sup>-6<sup>th</sup> grades, must attend both music education and catechism class to participate in our Midweek program.

**10) Childcare services are available for younger children from 6:00-7:30 p.m.** for parents who are helping with clean-up from dinner or are participating in a choir or adult Bible class. ***Parents are asked to sign their children in and out with the childcare providers every Wednesday night.*** Parents are also asked to give the childcare providers their contact information and expected location during Midweek, so they may be contacted in case of emergency.

**11) During Advent and Lenten seasons, classes will walk over to the church sanctuary together.** If parents wish to pick up their children beforehand, they may do so in the Trinity Family Center foyer at 6:50 pm. If a student's parents are not in the foyer at this time, their children will walk over to the sanctuary with the rest of the class, where they may be picked up in the narthex. Parents, please comply with this policy, as it is an important security precaution.

# Midweek Snow/Bad Weather Policy

**All Wednesday night activities and events are automatically cancelled in the event that the Springfield Public Schools are closed on that Wednesday due to inclement weather.**

In the event of bad weather developments in the afternoon or early evening, families are encouraged to exercise caution and to put safe travel first in any decision to drive to the Trinity campus or not. We will attempt to have someone from the Trinity office answer your phone calls to us at **417-866-5878**, send out an e-mail, or make an announcement on Trinity's Facebook page and website ([www.trinity-springfield.org](http://www.trinity-springfield.org)). We will also attempt to have someone on campus if events are cancelled, so that you would know immediately upon your arrival and could return home before the weather worsens. Our staff and faculty cannot be responsible for giving rides home to students.

In the event inclement weather develops after we have begun classes and activities, we may shorten these sessions. Attempts will be made to contact parents to come as soon as possible. Someone will remain on campus until every student has been picked up, but please be mindful of our faculty and staff.

# SCHEDULE OF IMPORTANT EVENTS

**(This Schedule is Subject to Change)**

<b>DATE</b>	<b>DAY / TIME</b>	<b>HOLIDAY – EVENT – SERVICE</b>
<b>August 21</b>	Sunday – 9:30 a.m.	Christian Education Sunday Sunday School Rally
<b>August 24</b>	Wednesday – 6:00 p.m.	Midweek School Opening Night – F.L.E.A.
<b>October 26</b>	Wednesday – 6:00 p.m.	Halloween Trunk-or-Treat
<b>November 11-13</b>	Friday – Sunday	Jr. High Confirmation Retreat – Heit’s Point Lutheran Camp in Lincoln, MO
<b>November 20</b>	Sunday	9:30 a.m. – Congregational Meeting 12:30 p.m. – Cong. Thanksgiving Dinner
<b>December 11</b>	Sunday – Time TBD	Adult Choir/Bell Choir Christmas Program
<b>December 18</b>	Sunday – Time TBD	Children’s Christmas Program
<b>January 8</b>	Sunday – 9:30 a.m.	The Baptism of Our Lord – F.L.E.A.
<i>March 13-17</i>	<i>Monday – Friday</i>	<i>Springfield Public Schools Spring Break</i>
<b>March 19</b>	Sunday – 9:45 a.m.	Public Testimony of Confirmands
<b>March 26</b>	Sunday	11:00 a.m. Service – Rite of Confirmation 12:30 p.m. – Confirmation Dinner
<b>April 2-9</b>	Sunday – Sunday	Holy Week (See Holy Week Schedule)
<b>May 7</b>	Sunday – 9:30 a.m.	High School Graduates Breakfast/Program
<b>May 14</b>	Sunday – 9:30 a.m.	Mother’s Day Brunch/Program
<b>May 21</b>	Sunday – 9:30 a.m.	Congregational Meeting
<b>May 31 – June 3</b>	Wednesday – Saturday	Mighty Missionary Camp – Camp Wakonda in Ash Grove, MO
<b>June 23 – July 5</b>	Friday – Wednesday	Martin’s Fireworks Stand Open
<b>July 10 – 14</b>	Monday – Friday	Vacation Bible School
<b>July 18 – 21</b>	Tuesday – Friday	Higher Things Senior High Youth Retreat – Southern Illinois University in Carbondale, IL